

# Business Language Training

## Overview

Our business language programs are offered to business, community, non-profit, and other organizations. Programs are tailored to client needs, and can be as structured as required depending on your desired outcomes. We have developed many customized programs for individuals, departments (e.g. sales/service), and cross-functional teams. We thoroughly research organization and student requirements, and learn industry terminology and practices, in order to deliver the best program possible.

## Programs

We customize private and group classes according to your needs. We have developed a 10 level certification program that we use to teach and measure student progress, with separate assessments at each level for reading, writing and oral abilities. You may use complete level certifications or specific elements to establish your contract objectives. For example, level 6 oral could be the standard for a telephone customer service position. We can design company specific certifications that take into account your industry terminology, common practices, and other information. We also offer engaging team building programs, including activities such as games, role-playing, and outings.

## Schedules, Locations and Pricing

Class schedules are based on your needs, and range from one hour per week to full time immersion programs. Classes are taught in our fully equipped classrooms or at your workplace. We invoice at hourly rates that are dependent on the number of students per class, total hours, and training location.

## Distance Education

We offer a program for students who cannot or prefer not to attend classes in person. Using an online application, we teach French with interactive audio, video, chat, notes, and screen sharing. This option allows students to learn French from a location convenient to them.

## Alternatives

We also offer scheduled group classes by semester (see **Other** tab in the **Tutoring Services** section of our website) and programs for government employees and others working towards their second language evaluation exams (see **Government Programs** page on our website).

**Call or email us for further information or to register:**  
613-599-4226 or [info@fastforwardfrench.com](mailto:info@fastforwardfrench.com)